Registering with Parents Portal

Before you log in or register with Parents Portal, and link to your child/children, you must have a Mygovscot account.

Visit the mygov.scot website: Go to the mygovscot myaccount | The easy way to access Scottish public services online. website.

1. **Click on 'Register'**: Look for the 'Register' button and click on it.
2. **Enter your details**: You will need to provide some basic information such as your name, email address, and a password.
3. **Verify your email**: You will receive a verification email. Click on the link in the email to verify your account.
4. **Complete your profile**: Once your email is verified, you can log in and complete your profile by adding any additional information required.

After these steps, you'll have a mygov.scot account that you can use to access various public services in Scotland including Parents Portal.

To link to your child in Parents Portal

- Once logged in to your Mygovscot account, scroll to find Parents Portal and click on the **parentsportal.scot tile > more info**
- Under the Welcome to parentsportal.scot message, click on Add Child Follow the prompts on the screen as follows

Step 1 – You will be asked to provide details relating to your child, the school your child attends and your relationship with the child. These details will be verified against the data held in school about you and your child

It is important to add the details exactly as the school has them in their system. E.g. If the school has entered the forename and middle name, you should enter those details when trying to link to your child

Step 2 - Security Code

Once the details are found and matched, you will be sent a Security Code to either your Mobile Number or Email Address registered in the school's system.

The security code is to provide additional security before your child's record is linked for access.

Acknowledgement

Your request will be sent to your child's school for approval. Once this has been approved by the school, you will receive an email to confirm adding your child has been successful.

If you have any problems with linking to your child, please **email** the school office.