KELSO HIGH SCHOOL

PARTICIPATION
RESPECT
INCLUDED
DETERMINATION
EXCELLENCE

8th December 2023

S4, S5 and S6 Formal Assessments 2023-24

Formal Assessments for our S4, S5 and S6 pupils run from **Wednesday 10th January until Friday 26th January 2024.** The purpose of these Formal Assessments is:

- to give our pupils the opportunity to practise sitting exams in conditions as near as possible to those of the external exams which will be held in April and May 2024
- to inform estimate grades for submission to the Scottish Qualifications Authority
- to provide evidence which the school will be required to submit if a pupil is ill on the day of an exam or has a valid case for exceptional circumstances consideration

Given the importance of these exams, adequate time must be allocated to revision. We are, therefore, offering the opportunity of study leave for the assessment period.

General study leave will be for those pupils who are entered for **National 5, Higher and Advanced Higher.** This will run from **Wednesday 10th January until Friday 26th January**. During this period pupils are only required to attend school to sit their examinations.

If pupils wish to come into school to study, S6 pupils are welcome to use the school library or flexi space and S4/5 pupils are welcome to use the canteen area. Pupils are also able to make appointments to see class teachers for help if required. We would ask that pupils wear school uniform when they are in school and **sign in and out of the building using the study leave booklet at the front desk**.

If pupils are coming into school to study, we would ask that they **arrive at the start of the day and / or lunchtime** in order to minimise disruption to the office.

Those pupils who are entered for National 2, 3 and 4 courses, and therefore do not have any formal exams, should continue to attend their National 2, 3 and 4 classes from **Wednesday 10th January until Friday 26th January**. For pupils who have a combination of National 4 and 5 courses, they can either sign in and out or remain in school to study.

In summary:

I am an…	I am studying…	Where can I study?	If in school, what I need to bring…	Where I need to go…
S6 Student	Advanced Highers, Highers and/or National 5s	• At home OR • Flexi Space / Library • Prearranged appointment (via email) with class teacher	• iPad • Notes • Materials to study with • Wearing school dress	• Flexi Space / Library • Prearranged appointment (via email) with class teacher
S4 or S5 student	Highers and/or National 5s	• At home OR • Canteen • prearranged (via email) appointment with class teacher	• iPad • Notes • Materials to study with • Wearing school dress	• Canteen • prearranged (via email) appointment with class teacher
S4/5/6 student	A mixture of National 2/3/4s and National 5s	• As above for National 5s but you should attend your National 2/3/4 classes	• iPad • Notes • Materials to study with • Wearing school dress	• Your timetabled classes as normal for N2/3/4 classes. • Canteen • prearranged (via email) appointment with class teacher
S4/S5/S6 student	National 2/3/4 level subjects only	Attend school as normal through the study leave period		

May I take this opportunity to wish all pupils every success in these formal assessments and give the assurance that, if they should experience any difficulties during the exam period, help will always be available.

Please don't hesitate to contact me if you have any queries.

Yours sincerely,



Mrs A Wilson
Depute Head Teacher