

**Lesley Munro Service Director  
Young People, Engagement and Inclusion Service**

<b>Please ask for:</b>	School Transport
<b>Our Ref:</b>	Pass Aug 21 to Dec 21
<b>Your Ref:</b>	
<b>E-Mail</b>	<a href="mailto:schtransport@scotborders.gov.uk">schtransport@scotborders.gov.uk</a>
<b>Date:</b>	Aug 21

Dear parents/carers

**Important Information on School Transport August 21 to December 2021**

We wrote to you in July to advise you that we are adopting a new method for allocating places on School transport from January 2022. In order to allow us to focus on the new approach we have taken the decision not to issue passes to cover the short period of time between August and December as per our previous communication.

We have opted instead to provide details of your child's transport arrangements in a letter.

From January 22, school transport passes will no longer be allocated automatically to eligible children across the region. Instead, all parents and carers will be asked to complete an application form to register for a space on School Transport.

This change is being made in an effort to reduce the carbon footprint created by school transport vehicles and to provide a more efficient home to school transport service.

Please note that the eligibility criteria for accessing school transport passes has not changed.

To help make school transport more environmentally friendly, parents and carers are being asked to only register their child/children if they intend on using the transport.

The application window for securing places on School Transport from January 2022 onwards is now and will close on Sunday 22<sup>nd</sup> of August 2021.

In order to secure your child's place on school transport from January 2022 onwards, parents are required to fill out an application form **before Sunday 22<sup>nd</sup> August 2021**.

The application form and FAQs about the changes can be accessed at  
[www.scotborders.gov.uk/schoolbuspass](http://www.scotborders.gov.uk/schoolbuspass)

Regards,

A handwritten signature in black ink that reads "Lesley Munro." The signature is written in a cursive style with a period at the end.

Lesley Munro

**Service Director - Young People, Engagement and Inclusion, Scottish Borders Council**