



Pupil Leadership Team

To apply for a position on Head Team or a role in the Pupil Leadership Team please apply by submitting one of the following by email to kelsos@scotborders.gov.uk by **7pm on Tuesday 4th June**

- a written application of no more than 4000 characters
- a video clip of no more than 4 minutes
- an audio clip of no more than 4 minutes

Your application should tell us why you are applying for a place on the Pupil Leadership Team and what makes you a suitable candidate.

You should make reference to the success criteria and give evidence to support your claims including examples of any relevant skills, experience or achievements gained from education, work or other activities.

Please ensure you include your Name, House, email address and highlight the position/roles you would be interested in applying for.

Please note

- Applications are invited from S6 students only
- You may apply for more than one role with the same application
- If you would like to suggest a different role for yourself on Pupil Leadership Team this would also be welcome, please tell us what and why in your application.
- Applications will be carefully considered by a panel of school staff, those successful in progressing to the next stage will be asked to attend an **interview on Friday the 7th of June**.
- Candidates who are applying for a position on Head Team will also make a speech to their year group on **Tuesday the 11th June**, this will be filmed and shared with school staff to help inform their vote.
 - Please note that those students applying for a place on the Pupil Leadership team but not on the Head Team do not need to make a speech
- Staff and S6 students will be invited to vote for Head Team after the speeches

Success Criteria:

Criteria	Essential	Desirable
Commitment to Kelso High school	Good timekeeping and attendance. Strong work ethic. Positive attitude. Is smartly presented in school uniform each day.	Evidence of being supportive of school events
Skills & Qualities	Good leadership skills. An effective communicator. Organised.	Inspires others.
Experience	Supportive of students across all year groups. Can work co-operatively with both school staff and students	Experience of voluntary work, in school or in the local community. Experience in public speaking to groups. An active member of a committee



Proposed Roles for Pupil Leadership Team 2019-20

Head Team: A team of 4 students who will lead by example, liaise with school staff and take an active role in the KHS community.

House Captains: To lead your own house group, promote the house system and motivate others to participate in house events. Help coordinate school and lunch clubs, help in Junior Classes and at festivals.

Charity: To support the KHS charities by promoting and fundraising. To attend all parents evenings raising funds through the S6 café.

Buddy: To link senior students with S1 pupils to ease their transition to high school, run the buddy social & Christmas (Cinema) event.

Events: To arrange events for KHS including Christmas Socials, Burns Supper, Last Day.

Prom: To plan and arrange the annual Prom, raising funds throughout the year to keep ticket price as low as possible.

Music, Arts & Drama (MAD): To arrange S6 input to Burns Supper, Summer concert, Buggy Malone, Christmas service and any other events.

Pupil Leadership Team members will:

- Work within the remit of their role and ensure its smooth running
- Ensure detailed records and minutes are kept for their committee
- Report back to head team on progress at regular Pupil Leadership team meetings
- Manage their committee members & ensure all take an active role
- Regularly liaise with Mrs Ramsey to report on progress
- Represent Kelso High School as required

The Head Team will:

- Lead the Pupil Leadership Team, chairing the meetings and assisting other committee members where required
- Account for the work and achievement of S6
- Report back on PLT progress at weekly meetings with Mrs Ramsey
- Lead by example, supporting all activities & events
- Represent Kelso High School at functions and events
- Speak on behalf of S6 and Kelso High School as required

S6 Dates

- P7 visit 10th-12th June
- S6 residential- 18th-21st June
- Buddy Social- Tues 17th Sept
- Charity Ball- Wednesday 6th Nov
- Buddy Cinema Trip- Fri 13th Dec
- Junior Dance- Tues 17th Dec
- Christmas Service- Thurs 19th Dec
- Burns Supper, S6 & Parents- Tues 4th Feb
- World Book Day- Weds 4th March
- S6 last day celebration- Fri 3rd April
- Leavers Evening- Tues 9th June
- Prom- Fri 12th June