



Pupil Leadership Team

- Applications are invited from S6 students only
- Completed application forms should be submitted by email to the school office using the email link: kelsehs@scotborders.gov.uk by **4pm on Monday 11th June**
 - Late applications will not be accepted
- All applications will be carefully considered by a panel of school staff
 - Candidates who have been selected for interview will be notified
- Interviews will take place on **Thursday 14th June**
- Speeches from the Head Team candidates will take place at **1.40pm on Monday 18th June**
- Staff and S6 students will be invited to vote for Head Team on Monday 18th June. Votes from staff and students will carry equal weighting
- The Head Team will be formally announced on **Tuesday 19th June**

Proposed Roles for Pupil Leadership Team 2018-19

Head Team: To lead by example, liaise with school staff and take an active role in the KHS community. This year the team will consist of the most suitable four within S6 and will not be split into Head Boy / Girl and Depute Head Boy/ Girl

House Captains: To lead your own house group, promote the house system and motivate others to participate in house events.

Charity: To support the KHS charities by promoting and fundraising. To attend all parents evenings raising funds through the S6 café.

Buddy: To link senior students with S1 pupils to ease their transition to high school

Events: To arrange events for KHS including Christmas Socials, Burns Supper, Leadership Events, Celebrate Success Events.

Prom: To plan and arrange the annual Prom.

Enterprise: To support Enterprise initiatives across the school.

Yearbook: To plan and design a yearbook that the whole of S6 will be happy with.

Library: To support and help run the library. Promote reading and literacy e.g. recommend novels throughout the year. Organise World Book Day

Media/Display: To ensure all school events are well documented and photographed. Noticeboards kept up to the minute and articles sent to Kelso Life etc. Link in to Yearbook and Magazine coms.

Magazine: To produce a series of School Magazines throughout the year.

Sports: To act as ambassadors for the school. Help ref and coach school clubs, help in Junior Classes and at festivals. Possibly run lunch clubs for junior students. Run primary transition sports club.

Literacy / Numeracy Ambassadors: To support Junior Classes within Maths and English, assist with paired reading schemes. Possibly run lunch clubs for S1-S3 and assist with running primary transition clubs and events.



Pupil Leadership Team members will:

- Work within the remit of their role and ensure its smooth running
- Ensure detailed records and minutes are kept for their committee
- Liaise directly with their teacher advisor
- Manage their committee members & ensure all take an active role
- Report on progress at regular Pupil Leadership Team meetings
- Represent Kelso High School as required

The Head Team will:

- Lead the Pupil Leadership Team, chairing the meetings and assisting other committee members where required
- Account for the work and achievement of S6
- Report back on PLT progress at weekly meetings
- Lead by example, supporting all activities & events
- Represent Kelso High School at functions and events
- Speak on behalf of S6 and Kelso High School as required
- Organise and manage S6 duties ensuring full supervision of lunches and intervals



Successful candidates should meet the following criteria:

Criteria	Essential	Desirable
Commitment to Kelso High school	Good timekeeping and school attendance. Strong work ethic. Positive attitude. Wear full school uniform Smartly presented in school. Will take responsibilities seriously.	Evidence of being supportive of school events
Skills & Qualities	Good leadership skills. An effective communicator with staff and students. Organised	Inspires others.
Experience	Supportive of fellow students across various year groups.	Experience of voluntary work, in school or in the local community. Experience in public speaking to groups/assemblies. An active member of a committee
Other	Can work co-operatively with the Senior Leadership Team, School staff and fellow students	A desire to ensure Kelso High School is a nice place to be for all students and staff.



Application for Pupil Leadership Team

Name:

House:

Preferred Role: Head Team, House Captain, Events, Buddy, Enterprise, Charity, Prom, Library, Media, Magazine, Yearbook, Sports, Lit/Num Ambassadors

Please underline your preferred roles.

In no more than 4000 characters please tell us why you are applying for a place on the Pupil Leadership Team and what makes you a suitable candidate. You should make reference to the success criteria and give evidence to support your claims including examples of any relevant skills, experience or achievements gained from education, work or other activities.