



August 2019

Dear Parent / Guardian

We are once again into a new season, so I am writing to inform you of a number of things regarding hockey in Kelso High School. We will, as usual try to run as many teams as possible; hopefully two at each level and provide fixtures for them every Friday or Saturday. A fixture list is included with this letter and shows the schools that we are playing, although not always which teams are at home and which are away, as that is often only decided the week before.

The following members of staff are in charge of each team and training will take place at the following times:-

- | | |
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| • S4, 5&6 (KHS) Mrs. M. Weir | Wednesdays from 1600 – 1730 on the Astro. |
| • S3 (KHS) Mrs. M. Weir | Mondays from 1600 – 1730 on the Astro |
| • S2 (KHS) Mrs. L. Young | Mondays from 1600 – 1730 on the Astro |
| • S1 (KHS) Mr. D. Ferguson | Tuesdays from 1600 – 1730 on the Astro |
| • S1s&2s (Kelso HC) Mrs. M. Weir/Mrs. L. Young | Thursdays from 1600 - 1700 on the Astro |
| • S3s&S4s (Kelso HC) Mrs. M. Weir | Thursdays from 1730 – 1900 on the Astro |

Coaches Contact Details

DIRECTOR OF HOCKEY

Mary Weir – maryweir1@btinternet.com / 07809362330

COACHES

David Ferguson – davidferg@btinternet.com / 07730303477

Susan Lawrence – suzandwayne@tiscali.co.uk / 07773403522

Lynn Young – yfit40@aol.com / 07805034932

Over the next few pages we endeavour to include all the information you require to ensure your children have a fantastic time playing hockey, and answer the most common questions. **We will also be holding our Parents Information Evenings which I would encourage you to attend. The S1 evening will be on Tuesday 27th August at 5.30pm, after training and the S2-S6 evening will be on Wednesday 4th September at 6.30 pm.** If there are any other queries before the meetings, or at any time throughout the year please do not hesitate to contact me on either of the contacts above.

CONSENT FORM

As you may be aware, Data Protection Legislation (General Data Protection Regulation (GDPR)) came into force on 25th May 2018. To comply with this legislation, we need to make you aware of the data we hold on our system as part of our safeguarding process and make sure you are happy for us to keep using this data. In order to allow us to provide your child with any medical treatment if required and keep you updated with Kelso High School Hockey Club training, tournaments and other events throughout the year we need to retain the following information – name, date of birth, parent/guardian contact name, address, email address, telephone number for emergency contacts and a note of any allergies or medical history. The information is updated annually and held securely and we will keep a record of you and your child's personal details for as long as your child/children are playing hockey at Kelso High School.

www.kelsohighschool.org.uk

KELSO HIGH SCHOOL, ANGRAFLAT ROAD, KELSO, SCOTTISH BORDERS, TD5 7NL
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Kelso High School Hockey Club is affiliated to Scottish Hockey and we share your child's personal information and contact email with them, this is for eligibility for your child to play hockey and for insurance purposes. Scottish Hockey has its own General Data Protection Policy and this can be found at <https://www.scottish-hockey.org.uk/governan.../privacy-policy/> We do not share your personal information with any other party.

We must also now obtain written permission from parents/guardians to allow mutual interaction within our organisation on any form of social media, so please give your details on the back of the consent form regarding the above and also your consent to us making contact with your child. We will only do so to pass on relevant information, or to answer questions regarding hockey in Kelso High School. This will only apply to S2 and up, as all contact with S1s will be made through parents/guardians.

The consent form is vital to have immediately, so please complete the attached form and then return it to the coach in charge of your team at training NEXT WEEK. Please take time to complete all sections including postcode and ensure that the email address is clearly written and easy to read. Also please note the section overleaf.

WHAT DO I NEED TO WEAR AND WHAT TO BRING?

For matches on Fridays/Saturdays the following should be worn:

- Red hoodies and dark tracksuit bottoms to travel.
- White / Red top, navy skort/shorts, red socks to play in (S1 and S2 players DO NOT need red tops).
- Football boots for grass, astros or trainers for astro.
- **GUM SHIELDS AND SHIN GUARDS (FOR MATCHES AND TRAINING) – NO PLAYER WILL BE PERMITTED TO TAKE TO THE FIELD WITHOUT THESE.**
- Bottle of water
- For away games, a change of clothes should also be taken, a towel and a plastic bag for wet/muddy kit.
- Goalkeepers: Kit will be provided by the school but once allocated a kit, it is the goalkeepers' responsibility to look after it and inform a member of staff if anything is broken or needing replaced. They also need to collect their kit and take it to matches, unless they make a different arrangement with a member of staff. (We try to help out, but there's a limit to how many kits we can fit in our cars)!

WHAT IF I DON'T HAVE ANY HOCKEY KIT YET?

For 1st year and new players taking up hockey there is no need to immediately buy all of the above kit. The main items needed are the white/red top as this is our playing strip, red socks and football boots, gum-shields and shin guards. However, initially any white t-shirt can be worn with navy shorts and preferably a dark coloured hoodie. Hockey sticks can be borrowed from school if required and before buying one - please ask staff for advice.

An **order form** is attached for those wishing to buy new kit and should be returned to the coach in charge with the appropriate money by 1st September. Hoodies should be ordered separately online, through the schools service at Border Embroideries (<http://www.border-embroideries.co.uk> - go to Kelso High School hockey). We also have some second hand hockey kit and if anyone wishes to purchase any, please ask any of the coaches. Kit donations would also be welcome – again, please give to your coach.

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WHAT WILL IT COST TO PLAY HOCKEY?

All players are asked to pay £35 as a membership fee, which is non-refundable. Should anyone wish more time in which to pay their money, please let the appropriate member of staff know, as it can be paid in instalments, otherwise we would appreciate this being paid by **Friday 27th September 2019**. **Please do this through the school Parent Pay scheme, BUT ONLY AFTER 1st September, as we need time to set it up with names for the school office.** If you are playing by cheque please make cheques payable to Kelso High School. This money goes towards all aspects of running school hockey, be it equipment or transport and so money will **not** be asked for on a weekly basis. Due to the cost of buses, however, parents will at times be requested to help with transport, especially to Tournaments and Cup Games.

WHAT TEAMS GO ON TOUR?

Over the last few years we have organised a tour for the 2nd year teams to the Perth area at an approximate cost of £100 and we propose to do this again this season, at the end of April/beginning of May. There will also be a senior tour to Holland from the 9th to 14th October 2019 and at the end of October, the 1st X1 will be involved in an overnight stay in Glasgow when they take part in The Topflight Schools Nations Tournament, competing against schools from all over the UK.

HOW CAN PARENTS HELP?

This great hockey programme would simply not happen without parents volunteering. We have had an active Parents Committee over the past few years who have helped out on Saturdays and done a fantastic job in fundraising to help send our pupils on tour at a much-reduced cost and indeed supported every aspect of hockey in Kelso High School. We are therefore always looking for and needing new volunteers. Anyone who can help, even with a little time, can either contact me on 07809 362330 or any of the other coaches to know more. A big thank you to all those who have already offered their services.

FUNDRAISING

We plan to have a variety of fundraising events throughout the year and hope you will all come along to help us, support us and enjoy whatever activities are organised.

CANCELLATIONS

Matches are sometimes cancelled and wherever possible we will give as much notice as we can. On a Friday we will phone the school and the information will be posted outside the PE department on the noticeboard in the main foyer, so all hockey players should check this before they leave school. Notice will also be given out on Facebook or via group text. If we have to cancel on a Saturday morning we will again do so by Facebook or group text.

Training will rarely be cancelled and will only be done by the coach in charge in exceptional circumstances. Again the school will be notified and the information will be on the noticeboard and posted on Facebook.

FACEBOOK

We run a popular Facebook page for communicating hockey news throughout the season, called **Kelso High School Hockey** and this is updated regularly. This is a private page and is restricted to **parents/guardians in S1-S6 and hockey players in S2 – S6**, but it is entirely up to parents and children if they wish to join the page. If you are not on Facebook and do not wish to be, we will try to communicate with you through a group text instead.



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If you do wish to join the group, there are rules everyone must follow:

1. **No S1 pupils can join** but all parents/guardians can to keep S1 players updated.
2. **There can be no abusive posts or messages** – we encourage positive posts.
3. **Only the administrators (coaches) may post pictures and agree to people joining the group - it is open only to players in S2-6, parents/guardians, coaches and teachers/staff of Kelso High School.**

Anyone found to have broken any of the above rules may be asked to leave our Facebook page and hockey. All are welcome to also follow coach David Ferguson on twitter - @davidferg – for weekly tweets about the hockey.

AND FINALLY...

We are confident Kelso High School will have another successful season and we will be trying to retain the trophies won last year and hoping that all players will enjoy the experience of playing for their school team. If you have any queries or if you require any further information please contact me on 07809 362330 or maryweir1@btinternet.com.

Yours sincerely,

S. Mary Weir

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